

FORM 1

UNIVERSITY OF ENGINEERING AND TECHNOLOGY LAHORE
DEFERRAL OF STUDIES (FREEZING) FORM
(To be submitted to Chairman's Office)

Name of Student

Registration Number

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Department: _____

It is requested that I may be allowed to freeze ONE/TWO (delete one) semester(s). It is certified that I understand the University Policy in this regard.

Reason for Deferral: _____

SEMESTER (S) _____ **Year** _____
(Give Semester Name(s) like Fall and/or Spring and Year)

Date: _____ Signature: _____
Students will not write below this line

No. _____ Dated: _____

Recommended and forwarded to the Dean of Faculty for approval.

Dated: _____ Chairman

No. _____ Dated: _____

Approved and forwarded to CAC for notification.

Dated: _____ Dean of Faculty

Convener Admission's Committee

Regulation 20.0

Deferment of Studies (Freezing)

- a) Students enrolled in the first semester cannot apply for deferment.
- b) There shall be no relaxation in the maximum degree duration period for students seeking deferment.
- c) A student may defer studies for at most two consecutive regular semesters, for medical or other genuine reasons, with summer semester not being counted. In such cases, the student shall apply (Form 4) to the Chairman concerned, at least 15 days before the commencement of the semester, for approval of deferment by the concerned Dean. CAC, after approval, shall notify deferment for a specified period.

Note: No tuition fee nor any other charges will be charged from students who have deferred their studies. However, an admission retention charge of Rs 5000/= per semester is applicable during this period.