

UNIVERSITY OF ENGINEERING AND TECHNOLOGY LAHORE

SUMMER SEMESTER/SUBJECT REPETITION REGISTRATION FORM

(To be submitted to Chairman's Office)

Name of Student

Registration Number

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Department: _____

Kindly register me in the following subjects during Summer/Regular Semester _____ (Give year).

Semester	Subject Number/Title	Grade Earned

Fee Rate: Rs 1000/= per Part I (Theory) of subject and Rs 500/= per Part II (Practical/Lab) of subject.

Challan form (Part 1) No. _____ dated _____ for Rs _____ is attached.

Date: _____

Signature: _____

No. _____

Dated: _____

Approved and forwarded to the Controller of Examinations for further necessary action.

Dated: _____

Chairman _____

Policy

(Maxm Limits: 15 CH in Summer and 8 CH as Sit-In each sem. 20 CH per sem, as Casual Student)

Regulation 13.1: The student shall have to earn a passing letter grade in failing, withdrawn and deficient (in case of migrated students) subjects. Students are permitted to improve grades of passed subjects only if they do not have any outstanding "F", "W" or "WF" grade or deficient subjects, in case of migrated students. Concurrent registration for improvement is allowed subject to maximum credit hours restriction, if any.

Regulation 13.2: Subjects of Type A and Type B may be repeated;

- i. during summer semester; Or
- ii. he may sit in the mid-term, quizzes and final examination of a type A subject or fulfill all the specified requirements of a Type B subject, with junior classes as a sit-in candidate. It is the responsibility of the repeating student to find time to complete the required assessment instruments and to resolve scheduling conflicts. The department shall not make special scheduling arrangements for this purpose nor will it permit holding of special examinations for sit-in students. The student shall not be given any attendance relaxation in his regular classes while he is registered as a sit-in repeater with the junior classes. He shall be awarded zero marks in the assessment instruments such as class participation etc. He shall be assigned letter grade according to prescribed guidelines; Or
- iii. after completion of his eight regular semesters in case of a 4 years program and ten regular semesters in case of a 5 years program, at the university. In this case, he shall repeat the subject in a regular semester as a casual student fulfilling all laid down requirements and shall earn a letter grade on merit.